



# UNIVERSITY OF SAINT JOSEPH MBARARA

OFFICE OF DEPUTY VICE CHANCELLOR / HUMAN RESOURCE

## EMPLOYMENT OPPORTUNITIES

13<sup>th</sup> February, 2026

University of Saint Joseph Mbarara (USJM), a licensed Private University committed to holistic education, research, and community engagement, invites applications from suitably qualified and competent individuals to fill the following positions.



## **A. ACADEMIC POSITIONS**

### **1. JOB TITLE: Lecturer – Social Sciences (1 Position)**

**Responsible to** : Head of Department

#### **Qualifications and Requirements:**

A Master's Degree in Social Sciences or a related discipline from a recognized institution.

A PhD will be an added advantage.

University teaching experience is desirable.

Evidence of research and publications is an added advantage.

#### **Key Responsibilities:**

Teaching and assessing students.

Supervising student research.

Conducting research and publishing scholarly work.

Participating in curriculum development and community engagement.

### **2. JOB TITLE: Lecturer – Business Management (1 Position)**

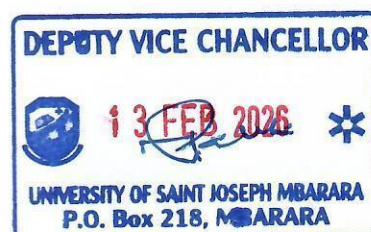
**Responsible to** : Head of Department

#### **Qualifications and Requirements:**

A Master's Degree in Business Administration, Management or related field.

A PhD will be an added advantage.

Demonstrated teaching and research experience at university level.



**Key Responsibilities:**

Teaching and supervising students.

Conducting research and contributing to academic publications.

Participating in academic and administrative activities of the University.

**3. JOB TITLE: Lecturer – Economics (1 Position)**

**Responsible to** : Head of Department

**Qualifications and Requirements:**

A Master's Degree in Economics from a recognized institution.

A PhD will be an added advantage.

Evidence of teaching and research experience at university level.

**Key Responsibilities:**

Teaching undergraduate and/or postgraduate courses.

Supervising research projects.

Engaging in research and scholarly publication.

**4. JOB TITLE: Lecturer – Agriculture (Animal Production)( 1 Position)**

**Responsible to:** Head of Department

**Qualifications and Requirements:**

A Bachelor's Degree in Animal Production or any related field.

A PhD will be an added advantage.





Practical and teaching experience in animal production systems.

**Key Responsibilities:**

Delivering lectures and practical sessions.

Supervising field attachments and research.

Participating in agricultural research and innovation.

**5. JOB TITLE: Lecturer – Agriculture (Crop Production) (1 Position)**

**Responsible to : Head of Department**

**Qualifications and Requirements:**

A Bachelor's Degree in Crop Science or related field.

A PhD will be an added advantage.

Practical knowledge of modern crop production systems.

**Key Responsibilities:**

Teaching and conducting practical sessions.

Supervising student research and field work.

Engaging in community-based agricultural projects.

**B. ADMINISTRATIVE & SUPPORT POSITIONS**

**6. JOB TITLE: Accounts Assistant (1 Position)**

**Responsible to : Finance Officer**



**Qualifications and Requirements:**

Bachelor's Degree in Accounting, Finance, or related field.

CPA Level II or above is an added advantage.

At least two (2) years' relevant working experience.

Proficiency in accounting software and MS Office.

**Key Responsibilities:**

Processing financial transactions.

Maintaining accounting records.

Assisting in preparation of financial statements and audits.

**7.JOB TITLE : Computer Laboratory Attendant (3 Positions)**

**Responsible to : Head of Department**

**Qualifications and Requirements:**

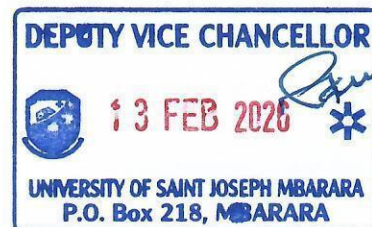
A Diploma in Information Technology, Computer Science, Information Systems, or a related ICT field from a recognized institution.

A Certificate in Computer Maintenance, Networking, or Hardware Support will be an added advantage.

At least one (1) year of relevant working experience in a computer laboratory or ICT support environment (experience in a university or higher institution is an added advantage).

Practical knowledge of computer hardware installation, basic troubleshooting, and maintenance.

Basic understanding of networking concepts (LAN setup, connectivity troubleshooting).



Familiarity with commonly used operating systems (Windows and/or Linux) and application software.

Knowledge of ICT laboratory safety procedures and equipment handling.

Good organizational, record-keeping, and interpersonal skills.

High level of integrity and ability to work under minimum supervision.

### **Key Responsibilities:**

Preparing and setting up computer laboratories for practical sessions.

Installing, configuring, and maintaining computers and related ICT equipment.

Providing basic technical support to students and lecturers during practical sessions.

Monitoring proper usage of laboratory equipment and enforcing ICT policies.

Maintaining inventory records of ICT equipment and reporting faults promptly.

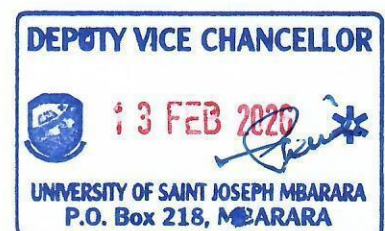
Ensuring safety, cleanliness, and security of computer laboratory facilities.

### **General Requirements**

Strong communication and interpersonal skills.

High level of integrity and professionalism.

Commitment to the mission and values of the University.





**How to apply:**

Candidates interested in these vacancies are required to submit their Cover Letter, C.V, with relevant academic documents, and at least *three* covering letters from professional / academic referees to:


**The Human Resource Manager**

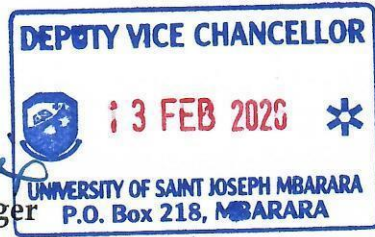
**University of Saint Joseph Mbarara**

**P.O.Box 218, Mbarara**

**Telephone +256 393224635 / + 256 705 706680**

**Deadline:** All application should reach the University by **20th February 2026 at 5.00pm.**  
*Only shortlisted candidates will be contacted for the interviews.*

  
Human Resource Manager



**UNIVERSITY OF SAINT JOSEPH MBARARA**